APPLIED TECHNOLOGY DIPLOMA (ATD)

General Information

An Applied Technology Diploma (ATD) is an educational credential that focuses on providing students with the practical skills and knowledge needed for immediate entry into a specific career field. It's typically a shorter program, less than 60 credit hours, and often serves as a stepping stone to an Associate in Science degree. ATDs emphasize hands-on training with industry-standard tools and equip students with the competencies to tackle real-world challenges in their chosen field.

Eastern Florida State College offers three Applied Technology Diplomas:

- Dental Assisting

- Emergency Medical Technician - Basic

- Medical Coder/Biller

The Program and Admission Requirements chart lists specific admission requirements by program, such as if the program is limited access or requires a specific degree, certification or license, and if the program is financial aid eligible. The Program of Study page for each program will outline program-specific courses and other requirements.

ATD Admission Requirements

1. Complete an online *Application for Admission* and pay the EFSC application fee.
   - An additional application to the specific program may be required if it is limited access.
2. Students must hold a standard high school diploma or equivalent
3. Have your official transcripts from high school and all regionally accredited postsecondary institutions sent to EFSC.
4. Submit placement test scores.
   - Some of the ATD programs require students to meet specific entry-level assessment requirements for placement into reading, writing and/or mathematics courses prior to registration. Visit the Placement Testing website for more information and FAQs.
5. Complete the *Florida Residency for Tuition Purposes* Declaration and submit with supporting documentation.
6. Complete the online student orientation.

For more information, visit the Admissions Information web page.

For degree-specific admission requirements, visit the Programs and Admission Requirements web page.

ATD Graduation Requirements

Responsibility for meeting the requirements for graduation with an applied technology diploma (ATD) rests with the student. To be awarded the ATD from Eastern Florida State College a student must do the following:

Visit the How to Apply to Graduate website for more information.

1. File a *graduation application* and pay the graduation fee by the published deadline.
2. Complete all admission requirements, including the submission of all transcripts, testing, and other required documents.
3. Complete the required hours from the applicable catalog as established for the specific program in compliance with Florida State Statutes and Florida Administrative Code Rules.
4. Complete 25 percent of the prescribed college-level credit hours through traditional coursework at EFSC per accreditation requirements.
5. Complete all coursework with a final grade. Students with a grade of "I - Incomplete" will not be processed for graduation until a final grade is posted.
   - For graduation in the term of application, the final grade must be posted within the first three weeks of the following term. If not, student must reapply and repay for graduation in the term they complete all requirements. Student may request through the instructor to have the "I" converted to a permanent "F" if the course is not required to graduate.
6. Earn a cumulative degree grade point average of 2.0 or higher at EFSC, including transfer credits, in the courses that comprise the ATD.
   - College developmental courses, clock hour courses, audited courses, 3000-4999 (upper level) courses, and continuing education courses are not applicable toward credit hours for the ATD.
   - Transfer courses with a grade of T% do not calculate into the GPA.
7. Fulfill all obligations to the College.

Student should be aware of their Governing Catalog