

TRANSACTIONAL SPECIALIZATION - PARALEGAL STUDIES (LEGAL ASSISTING), ASSOCIATE IN SCIENCE

Program Code: LGASTRA
Meta-Major: BUSN
Location(s): Melbourne
Delivery Method(s): On-Campus
Previous Degree Required: HS Diploma
Eligible for Financial Aid: Yes
Additional Limited Access Application Process Required: Yes
Program Testing Requirements: CPT - Common Placement Test (PERT, ACCUPLACER, SAT, ACT)
Classification of Instructional Programs (CIP) Code: 22.0302
Florida Department of Education CIP Code: 1722030200

Students can only select one major and one specialization. Students may receive a specific A.S./B.A.S. degree only one time. While students may take courses from multiple specializations, however, the degree will be awarded only once.

[Visit the program page for more details and how to apply.](#)

Specialization Requirements

Code	Title	Credit Hours
General Education Courses		
ENC 1101	Composition 1	3
ENC 1102	Composition 2	3
POS 2041	American National Government	3
	Humanities Core Requirement	3
	Mathematics Core Requirement	3
	Natural Science Core Requirement	3
Major Courses		
PLA 1003	Introduction to the Paralegal Field and Legal System	3
PLA 1104	Legal Research	3
PLA 1114	Legal Writing	3
PLA 1611	Property Law	3
PLA 2203	Civil Procedure	3
PLA 2260	Evidence	3
PLA 2308	Criminal Procedure	3
PLA 2762	Law Office Procedures	3
PLA 2763	Law Office Management	3
PLA 2940	Paralegal Internship	4
Transactional Specialization		
Select nine credits from the following:		9
PLA 2426	Contracts and Business Entities	
PLA 2601	Wills and Trusts	
PLA 2602	Probate, Trust, and Guardianship Administration	

PLA 2612	Real Estate Transactions and Closings	
REE 1040	Real Estate Principles	
Support Courses		
Select two of the following:		6
CGS 2100	Microcomputer Applications	
MAT 1033	Intermediate Algebra	
SPC 2608	Fundamentals of Speech Communication	
Total Credit Hours		64

Notes:

- A grade of "C" or higher is necessary in each major course for progression and graduation. Only courses/credits with a grade of "C" or higher may be accepted for transfer (additional requirements may apply).
- Students are required to take a minimum of 10 credit hours of legal specialty courses in traditional format.
- At least 25% of the total credits for the degree must be earned at EFSC of which a minimum of 12 credit hours must be Paralegal Studies major courses.
- Not all courses are offered every semester and are subject to instructor availability. Courses may be cancelled by the college at any time.
- PLA courses have pre-requisites or co-requisites. PLA 2940 Paralegal Internship can only be taken the last full semester prior to graduation from Paralegal Studies Program.

Learning Outcomes: Paralegal Studies A.S.

1. Comprehend the differences in how state and federal laws are applied in the judicial branch
 - Core Ability Supported: Communicate Effectively
2. Analyze a court opinion, including all the key facts, issues, and rules of the case, and the conclusion of the court
 - Core Ability Supported: Process Information
3. Demonstrate professional behavior consistent with employer expectations for paralegal
 - Core Ability Supported: Model Ethic & Civil Responsibility
4. Assess management of the client funds trust accounts
 - Core Ability Supported: Process Information
5. Analyze Federal Rules of Evidence and Florida Rules of Evidence
 - Core Ability Supported: Think Critically & Solve Problems
6. Compose pretrial motion using hypothetical fact pattern
 - Core Ability Supported: Process Information
7. Write a responsive pleading
 - Core Ability Supported: Communicate Effectively
8. Describe various ways easements are created and terminated
 - Core Ability Supported: Think Critically and Solve Problems