

# ENROLLMENT POLICIES/ PROCEDURES

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Students are entitled to receive educational benefits only if pursuing an approved program of courses leading to a degree or vocational objective. Random selection of classes for VA payment is prohibited. Coursework must be part of an approved program of study as reported to the VA.

Deficiency/Developmental classes can be certified for VA benefits if a college program advisor documents that the college-accepted testing method reveals that secondary level training is needed for the student to reach a certain mastery level necessary for pursuit of a postsecondary program of education. If the student entered 9th grade in a Florida public school in the 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma, or a student is serving as an active duty member of any branch of the United States Armed Services, he/she is not required to take the common placement test, nor is he/she required to enroll in Deficiency/Developmental classes.

For students who fall under these guidelines, the Military & Veterans Service Center will not certify Deficiency/Developmental classes. Any Deficiency/Developmental class must be taught in a classroom setting to be certified for VA educational benefits.

VA Rate	15-19	13	12 or 11	10	9 weeks	8 weeks	6 weeks
Table	weeks	weeks	weeks	weeks			
Full	12	9-12	8-12	7-12	6-12	6-12	4-12
3/4	9-11	7-8	6-7	5-6	5	4-5	3
1/2	6-8	6-5	4-5	4	3-4	3	2
Tuition	1-5	1-4	1-3	1-3	1-3	1-2	1

The Military & Veterans Service Center cannot certify a veteran to take an online or Deficiency/Developmental course. VA students who complete a developmental class before the end of the term will have their benefits reduced accordingly. The instructor will notify the Military & Veterans Service Center by memorandum of the date the course was completed.