

2021-2022 STUDENT HANDBOOK

Welcome to the Eastern Florida State College's Online Student Handbook

The online Student Handbook provides all enrolled EFSC students with information regarding students' rights and responsibilities and the student code of conduct. The Handbook is your guide to the policies and procedures that impact you as a student at Eastern Florida State College. The online Student Handbook supersedes any printed handbook or PDF version as the official current student handbook of Eastern Florida State College.

It is the student's responsibility to become familiar with and to adhere to all academic and College policies, procedures, and deadlines that are included in the Student Handbook and other sources including, but not limited to, the College catalog.

Academic Calendar and Important Term Dates

Eastern Florida State College students should be aware of important dates for each term, such as fee due dates, class start and end dates and final exam dates which can all be found on web pages in this section. In addition to the main calendar, [check the Important Term Dates for each term](#) to view priority application deadlines, course registration dates, fee due date notices and the late registration policy plus more. EFSC offers courses in three different terms: Spring, Summer and Fall. Within each term are several different "parts of term," such as minimester A and B, which give students flexibility when building a class schedule. The shorter terms require the same amount of class time and work but are taught on a more accelerated schedule.

[View the complete 2021-22 Academic Year calendar.](#)

Academic Policies

Any form of academic dishonesty is subject to the disciplinary actions set forth in the Student Code of Conduct. Cheating, plagiarism or any other misrepresentation of work is prohibited. Students who are found to be in violation of this standard may receive severe sanctions, including a failing grade in their respective course and depending on the circumstances, possible expulsion from Eastern Florida State College. For more information visit the [Academic Policies](#) page.

Class Attendance and Participation

Regular class participation is required at Eastern Florida State College. Students are expected to attend all classes and actively participate and complete all assigned course work for all courses for which they are registered. In order to obtain credit for a course, a student must demonstrate continued classroom participation as identified by the faculty to meet the competencies of the course. For more information visit the [Class Participation Guidelines](#) page.

Student Bill of Rights & Responsibilities/Student Code of Conduct

IMPORTANT NOTE: Information in this online Student Code of Conduct web page supersedes any information in the PDF version of the Code of Conduct in the Student Handbook.

For detailed information visit the [Student Bill and Responsibilities](#), [Student Code of Conduct](#), [Conduct Process](#), [Interim Action](#), [Appendix A: Student Code of Conduct](#), [Appendix B: Disciplinary Sanctions](#) and [Overview of Complaint and Grievance Procedure](#) pages.

Student Health, Safety and Security

Eastern Florida State College is dedicated to protecting the safety and well-being of our students. For more information, visit the [Health](#), [Safety](#) and [Security](#) pages.

Student Services Contact Information

All Campus Student Services offices are open for walk-in services, plus we offer on-campus appointments in most cases to minimize waiting in our student services areas. Many questions can be answered by a quick phone call and appointment options often include virtual meetings via MS Teams. For more contact information, please visit the [Student Services Guide](#) page.