
EFSC TRANSCRIPTS

Official EFSC Transcripts

The student's official transcript housed with Eastern Florida State College is bound by the Family Educational Rights and Privacy Act of 1974 (FERPA). There is a \$10 fee for each official transcript requested. Payment must be received in full before requests will be processed. EFSC cannot process requests via email or telephone.

Eastern Florida State College has appointed Parchment Credentials Solutions as the designated agent for printing and mailing academic transcript documents and for electronically sending official PDF academic transcript documents. The transcript documents sent by Parchment are official transcripts from Eastern Florida State College and contain all pertinent course information. Parchment has been granted the authority to deliver all such transcript requests on behalf of EFSC and respond to any inquiries regarding the transactions.

When ordering, have available:

Payment Method: Major credit card, debit, or prepaid credit card (cash is not accepted for transcript orders)

Recipient Info: Email address and contact name for electronic transcripts, or mailing address and contact name for paper transcripts

Identification: Student's social security number and/or EFSC ID (B-number)

- A recipient email address is required to order a transcript to be sent via secure PDF
- EFSC charges a \$10 fee per transcript
- If student has an obligation or hold that stops the release of their transcript, they must satisfy all obligations before they can order a transcript.

Current Students: Ordering Online

[Ordering through the portal](#) will speed the process as your student record information will default for you. [Log in to the myEFSC portal](#), and click on the EFSC Titan Web icon; then click on Student Services; next click on Student Records; and click on "Transcript: Request Official," or click the "Request Transcript" icon under Quick Links. You will be directed to the Parchment/Credentials Inc. ordering system for Eastern Florida State College.

Alumni: Ordering Online

Go to the [web page](#), click on the TranscriptsPlus logo to enter the order.

Unofficial EFSC Transcripts

Current students may obtain unofficial transcripts at no charge via the myEFSC portal found on the EFSC homepage or through floridashines.org. An "academic history" is also available on myGPS. See the *Online Resources Guide* for more information.