

TUITION, FEES AND REFUNDS

Application for Admissions Fee

The application fee for admission is a one-time, non-refundable fee, as listed in the <u>Fee Schedule</u>. Please visit the <u>Admissions</u> website for information on how to apply to the college.

College Academic Calendar

Please consult the EFSC website to view the College Academic Calendar.

Fee Schedules

Please consult the EFSC website to view the most current Fee Schedule.

Important Dates & Deadlines

Please consult the EFSC website to view the Academic Calendar.

Refund Policies Information

Please consult the EFSC website to view the <u>Refund Policies Information</u> for College Credit and Clock Hour Courses

Student Bills

The College uses a free student e-mail system as the means of communication for registered students. EFSC Student Email is the official email account for students. Financial Services utilizes this system for notifications regarding student accounts.

Students are responsible for accessing their EFSC Student Email and retrieving all communications sent to the students from the college. Students should maintain and check their EFSC Student Email account regularly. The Schedule and Fee Statements will not be mailed to you.

Please carefully review your Account Summary, Student Detail Schedule, Class Start Dates, and Fee Due Dates.

 To view your Account Summary log into myEFSC - Titan Web -Student Services - Accounts Receivable - Account Summary by Term.

Fees and Deadlines

- All fees must be received by the dates and times noted within the
 <u>Academic Calendar</u>. Payment is due on the day of registration during
 late add/drop period. It is the student's responsibility to drop any
 classes they do not wish to attend, prior to the last day to drop, as
 noted within the <u>Academic Calendar</u>. If you are dropped for non payment, reinstatement of dropped courses are not guaranteed.
 Classes that you originally registered for, may be full and you may be
 unable to get the same schedule
- Students are encouraged to review their student account prior to the last day to drop, to verify enrollment is accurate. Students are financially liable for all courses appearing on their schedule beyond the last day to drop.
- Check the <u>Academic Calendar</u>, for each term's important dates, such as fee due date, add/drop – week of financial responsibility, class start and end date and final exam dates.

- Please refer to <u>Financial Aid & Scholarships</u> online, for information for applying for financial aid and scholarships, deadlines, and disbursement of financial aid.
- Accepted aid will be in an "authorized" status prior to disbursement.
 Authorized aid will disburse on the published disbursement date if the student continues to meet all eligibility requirements. Students with authorized aid equal to or greater than their billing balance on the Fee Due Date, will be secured in their classes. Students are responsible for paying all tuition and fees incurred, if Financial Aid eligibility is not maintained.
- Scholarship/Bright Futures Recipients: Students are responsible to pay any remaining unpaid fees, by the due date and time noted within the <u>Academic Calendars</u>.
- Florida Prepaid/Waiver Recipients: Students are responsible to pay any remaining unpaid fees, by the due date and time noted within the Academic Calendars.
- Students with an unpaid balance beyond the last day to drop will be prohibited from receiving transcripts, participating in graduation, receiving a diploma, changing programs, and may have future enrollment cancelled. Balances outstanding more than 30 days are subject to collection activity per collections procedure.

How to Pay

Students may pay their fees in several easy ways, including:

- · Online payments are accepted 24/7.
 - Online payments by credit or debit cards with the following logo (VISA, MasterCard, Discover or American Express) will have a nonrefundable convenience fee, as listed in the <u>Fee Schedule</u>, per credit card transaction.
 - Online payments by checking, savings account with no convenience fee (please have your routing and bank account numbers available).
- By Mail: Money order, check, or cashier's check, mailed to 1519
 Clearlake Road, Cocoa, FL 32922. It is recommended to allow 3 weeks mailing time for USPS.
- · In person:
 - Student Accounts Drop-Box: A secure drop-box for payments by check or money order is available on all campuses <u>during normal</u> hours of EFSC Admissions/Student Services.
 - Palm Bay and Titusville payments dropped in the secure Student Accounts Drop-Box must allow 2 business days (Monday-Thursday, not including holidays) for payment to be processed.
 - Melbourne and Cocoa payments dropped in the secure Student Accounts Drop-Box prior to 5 p.m. will be processed the same day.
- Cash payments are only accepted during <u>normal business hours at</u> select locations.

Tuition Payment Plan

Eastern Florida State College has partnered with a leading education planning and financing service, offering a payment plan with easy online enrollment through the myEFSC Portal. Please see the <u>Payment Plan</u>, online for more information.

Fees will be assessed to the student upon registration for classes. The student's portion of fees, as shown on the student's billing statement, must be paid by the deadline established in the <u>College Academic</u> Calendar.



Access Fee

As listed in the <u>Fee Schedule</u>, will be assessed to students enrolling in credit courses and postsecondary adult vocational clock hour courses. The Access fee provides access to the student network Wi-Fi, at many campus locations and will credit the student's print manager account \$4.00, for college wide printing.

Laboratory Fees

As listed in the <u>Fee Schedule</u>, are assessed in some courses to partially offset the high cost of consumable materials and supplies.

Full Cost of Instruction

Per Florida Statute, a student enrolled in the same course more than twice shall pay 100 percent of the full cost of instruction to support continuous enrollment of that student in the same class.

Late Registration Fee

As listed in the <u>Fee Schedule</u>, will be assessed one-time per semester, to students registering for any class in a term, after each part of term's published fee due date (the fee is assessed after each part of term's regular registration period). Students should be aware that they are responsible for meeting instructor requirements for all courses.

Adding a Class Late: During Add/Drop - Week of Financial Responsibility Period

Adding a class late, even during add/drop - Week of Financial Responsibility period, does not preclude students from completing assignments and attendance required beginning the first day of class.

Online Payment Convenience Fee

As listed in the <u>Fee Schedule</u>, is non-refundable and is established by our third party credit card processor to cover the cost of a credit or debit card transaction, per credit/debit card payment. There is no convenience fee when making a payment with your checking or savings account, using your routing and bank account numbers.

Processing Fee (per Dishonored Payment)

Processing Fee (per dishonored payment) will be assessed for any dishonored payment, as listed in the current <u>Fee Schedule</u>.

Collection Cost

Collection Cost will be assessed to students, who are referred to an outside collection agency. Eastern Florida State College may utilize the services of an attorney and/or collection agency to collect any amount past due and the student will be charged an additional amount equal to

the cost of collection, (not to exceed 33%) including reasonable attorney's fees and expenses incurred by Eastern Florida State College.

Outside Fees

Outside Fees for utilizing non-EFSC sources is the student's responsibility. Students utilizing non-EFSC proctors, non-EFSC facilities, or other non-EFSC sources may incur additional fees. The student is responsible for paying for any non-EFSC fees.

Non-Credit Class Fees

Non-credit Class Fees vary in cost according to length, materials and instructor costs. Please refer to Continuing Education.

Other Fees

Other Fees not listed can be found in the current Fee Schedule.